**Are your medical and emergency details up to date?**

Wednesday 16th January 2019

**SCHOOL PARKING & DROP OFFS**

Dear Parents/Carers,

As I am out there most days, I am noticing that it is becoming more dangerous on the lower car park, with cars entering the car park at speeds too high, or are reversing or driving off when children are crossing the car park.

I have sent a letter to our transport operators today to state that if they see your vehicles coming up the school drive, you have the right of way to enter the car park before they pass it. I politely ask that you as parents/visitors adhere to the 5mph speed limit on the drive to ensure that if a child were to run out, you would be able to stop in time.

Children are running across the drive and into the car park and across the car park without appropriate supervision and I’m very concerned that someone is going to get seriously hurt. Please can we all support the health and safety issues around the use of our car park by adhering to the following:

\*Drive at a slow speed (5mph) to ensure ample stopping time in an emergency

\***Do not** try and reverse or drive off the lower car park if parents and children are still crossing it - you may need to wait

\*Ensure you pull out onto the school drive carefully due to limited vision

\*If you drop off your child on the drive or road, please ensure they **do not** run down the bank in between the buses and that they are appropriately supervised onto the school grounds.

The pupils are not our responsibility until they are through the gates, and at the other end of the day, if you collect your child, they are then your responsibility when they go back through the gate.

As I have already said I am worried that something serious is going to happen if we don’t adhere to these health and safety requirements.

I thank you all in advance for your support and cooperation with this.

Yours sincerely

Mrs Tracey Smith

Head teacher