

# Rigby Hall School

## Helping Families



**Outreach:**

Shelley Hughes  
Rebecca Walsh  
Ben Homer

Pg 17

**Safeguarding:**

Samantha Hayward  
Tracey Smith  
Ben Homer  
Shelley Hughes  
Becky Walsh

Pg 6

**Primary class teacher and phase lead:**

Shelley Hughes

Pg 16

**Who can help me?**

01527 875475

office@rigbyhall.worcs.sch.uk

[Worcestershire](#) Virtual hub

[Worcestershire](#) Early Help

**SENCO:**

Tracey Smith

Pg 15

**Behaviour:**

Lynette Sproule      Shelley Hughes  
Ben Homer              Kelly Mallon  
Samantha Hayward    Tracey Smith  
Rebecca Harrison

Pg 14

**Holiday and Club Support.**

Emma Shelton

Pg 13

**Mental Health and Wellbeing:**

Shelley Hughes

Ben Homer

Lynette Sproule

**Cost of Living:**

Beverley Morris  
Citizens Advice

Pg 7

**Careers:**

Ben Homer  
Beth Richards

Pg 8

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**Secondary**

Ben Homer  
Pg 9

**Online Safety:**

Samantha Hayward

Conner Garcia  
Georgina Morris  
Netbuilder

**Communication & Visual  
aids:**

Rebecca Walsh

Pg 11

# Who's who?

Tracey Smith Head teacher ,  
Deputy Designated Safeguarding Lead, SENCO  
Head @rigbyhall.worcs.sch.uk  
07935223378

Samantha Hayward Deputy Headteacher  
Designated Safeguarding Lead, Designated Teacher for Looked After and Previously  
Looked After Children, Online Safety Lead.  
shayward@rigbyhall.worcs.sch.uk  
07935223374

Bev Morris School Business Manager  
Free School Meals, Finance, Post 16 Bursary  
bmorris@rigbyhall.worcs.sch.uk  
07999 163548

Shelley Hughes Assistant Head teacher (Primary and Quality of Education)  
Deputy Designated Safeguarding Lead, Mental Health Lead, Early Years and Key Stage 1.  
shughes@rigbyhall.worcs.sch.uk  
07716642824

Ben Homer Assistant Head teacher (Secondary and Personal Development)  
Deputy Designated Safeguarding Lead, Careers, Key Stage 4 phase Lead  
bhomer@rigbyhall.worcs.sch.uk  
07922 425004

Becky Walsh Assistant Headteacher (Complex Needs/SLD and Behaviours and Attitudes)  
Deputy Designated Safeguarding Lead, Communication, Inclusion  
rwalsh@rigbyhall.worcs.sch.uk  
07548 343029

# Who's who?

Lynette Sproule Pastoral Support Manager

lsproule@rigbyhall.worcs.sch.uk

Emma Shelton PE Lead and HAF Lead

eshelton@rigbyhall.worcs.sch.uk

Lydia Brettle Pastoral Support

lbrettle@rigbyhall.worcs.sch.uk

Beth Richards Careers Advisor

brichards@rigbyhall.worcs.sch.uk

Alexis Crabtree SALT

office@rigbyhall.worcs.sch.uk

Hannah Bacon—OT

Office@rigbyhall.worcs.sch.uk

Click here [Worcestershire](#) Virtual Family hub

# Safeguarding

Hi my name is Sam Hayward and I am the Designated Safeguarding Lead at Rigby Hall.

My job is to make sure that all the children in school are safe. I am the person to ring for extra support, referral's to services such as Early Help, Targeted Family Support, Children With Disabilities Team and CAMHs (Children and Adolescents Mental Health Team) and I work with these teams to ensure you get the support you need.

I will be there to help you in times of crisis as well as celebrate when things go well.

I have an excellent team of Deputy DSL's who can support if I am not available.

Tracey Smith

Shelley Hughes

Ben Homer

Rebecca Walsh

You can contact me on

[shayward@rigbyhall.worcs.sch.uk](mailto:shayward@rigbyhall.worcs.sch.uk)

Or 07935223374



# Cost of Living

Rigby Hall School want to support families with the Cost of Living, there are lots of things we do to support with this.

Hi my name is Bev and I am in charge of school finance.

I can help you with applying for the Post 16 Bursary, Free School Meals, or can advise you on where to turn for help if we cannot.



HAF Project and Ready Steady  
Worcestershire

Hi I'm Emma and I run the HAF programme for Rigby Hall School. We provide a place to do activities and have a hot meal for disadvantaged children in the school holidays. Follow the link below for more details.

[Haf Worcestershire](#)



## Free School Meals

All pupils up to year 2 are eligible for Free School Meals.

We can help you find out if you are eligible for free school meals. Follow the link below.

[https://www.worcestershire.gov.uk/info/20062/schools/684/applying\\_for\\_free\\_school\\_meals](https://www.worcestershire.gov.uk/info/20062/schools/684/applying_for_free_school_meals)

Or ring Bev on 01527 8756475

For help

## Food Bank

We regularly receive Food bank bags from our links with Morrisons. These can be provided to families when needed. Look out for messages when we have new bags in.

# Careers

The aim at Rigby Hall is to make sure our pupils leave us as independent as possible. This includes experiencing work in lots of different ways.

Pupils get to use our Life Skills village to learn about jobs and how to complete tasks around the home in the flat.

Children from Reception upwards get to go to the Life Skills village, they can have their hair washed, or wash others in our Salon and can learn to mend and ride a bike in the carport.

Older pupils have work experience initially in school in roles such as kitchen assistant, teaching assistant or site assistant, with the aim of enabling pupils to have work experience off site.

If you need any support with the future for your child please contact our Careers Lead, Ben Homer on [bhomer@rigbyhall.worcs.sch.uk](mailto:bhomer@rigbyhall.worcs.sch.uk) or our Careers Advisor, Beth Richards on [brichards@rigbyhall.worcs.sch.uk](mailto:brichards@rigbyhall.worcs.sch.uk)





# Secondary



Hi I'm Ben Homer and I am the Assistant Head teacher in charge of Secondary pupils. I work with pupils from year 7 through to Post 16 to ensure that they reach their full potential.

Secondary pupils work towards gaining the skills required to work and learn. By year 11 they will be on an accredited courses pathway and working towards qualifications that suit their needs.

At Key Stage 3 the pupils will follow a broad curriculum exposing them to Pathways to meet their needs.

Please go to the 'curriculum overview' on the website for further details.

We have the Life Skills Village which enables us to teach Vocational Skills such as Construction and Hair and Beauty as well as Accredited Courses such as BTEC Level 1 Sport.

# Online Safety

Pupils at Rigby Hall are vulnerable online due to their learning needs and lack of awareness that people are not always who they say they are.

School teaches a robust Computing Curriculum that cover online safety for children of all ages.

Computing subject leads Conner Garcia has an overview of the content of the curriculum.

We run an Online Safety Week in February and have an Online Safety school council who are able to talk about the dangers and solutions for them.

The Lead for Online safety in the school is Sam Hayward, she monitors the usage of the internet within school and responds to any issues linked to online use in the community such as bullying, sending nudes or grooming.

School sends out an Online Safety Newsletter each month and these can also be found on the website.

If you have any concerns about your child's online safety please contact

[shayward@rigbyhall.worcs.sch.uk](mailto:shayward@rigbyhall.worcs.sch.uk)

07935223374



# Communication

Hi my name is Becky Walsh and I am responsible for accessibility and communication in school.

My role is to ensure that all our pupils have a voice and that the school helps our children to communicate their wants and need. This means they will feel safe and heard and will be happier in school.

We work together with the Speech and Language Team to provide resources, training and specific interventions with the pupils to help them to improve their communication. All staff have been taught to use signalong and myself and Shelley Hughes are signalong trainers. We also use communicate in Print to support learning, and this can be shared with families.

If you need any support with communication please contact me on  
[rharrison@rigbyhall.worcs.sch.uk](mailto:rharrison@rigbyhall.worcs.sch.uk)



# Mental Health and Wellbeing

Mental Health and Wellbeing is really important to us at Rigby Hall, our pupils cannot learn if they are not ready so addressing emotional wellbeing is key to their journey here.

At Rigby Hall we are working towards the Wellbeing Award, Mrs Hughes leads on this and it is helping us to support our pupils and staff. Our aim is to make sure all our community feel happy and well cared for.

Mr Homer is a mental Health First Aider who uses his skills to support pupils and staff when needed.

Our school is a Thrive School and we help our children by giving them time to talk about their feelings and complete tasks that help them. Lynette is a Thrive trained practitioner and leads the Pastoral Support team, she is helped by Lydia, Katie and Rigby the dog.



Ryan and Sam are Lego Therapy trained and Michelle is Drawing and Talking Therapy trained.



Ryan



Sam



Michelle

Mrs Hayward is training to lead Trauma Informed Schools, which will support our children and families further.

# Holiday club and support

## HAF Project and Ready Steady Worcestershire

Hi I'm Emma and I run the HAF programme for Rigby Hall School. We provide a place to do activities and have a hot meal for disadvantaged children in the school holidays.

Follow the link below for more details or contact me on [eshelton@rigbyhall.worcs.sch.uk](mailto:eshelton@rigbyhall.worcs.sch.uk)

[Haf Worcestershire](#)



Rigby Hall run their own football clubs on a Thursday night after school. Emma Shelton runs these with the help of Henry Smith.

This very popular club enables our pupils to socialise and play sport in a familiar place. The children get to learn how to play, take turn, develop gross and fine motor skills and improve their communication. Our pupils benefit from working with coaches that understand their communication needs and their understanding of the game.

The pupils have been having a great time and parents are also able to spend time together whilst the session is running.

For further information contact Emma on [eshelton@rigbyhall.worcs.sch.uk](mailto:eshelton@rigbyhall.worcs.sch.uk)

# Behaviour

Supporting behaviour is a big thing for us at Rigby Hall and we believe that behaviour is communication. When children cannot communicate how they are feeling or what they want they use behaviour to let us know.

We will work to support families with strategies and interventions to support behaviours in the home and staff to support the children in school.

Our pastoral team run interventions such as Thrive, Girls group, Boys groups, fishing trips, farm trips to help support the pupils. These may be bespoke to meet their individual needs.

School also uses the Zones of Regulation to help our children learn how they are feeling and recognise what they can do to reduce their anxieties.

What Zone Are You In?			
Blue	Green	Yellow	Red
			
Sick Sad Tired Bored Moving Slowly	Happy Calm Feeling Okay Focused Ready to Learn	Frustrated Worried Silly/Wiggly Excited Loss of Some Control	Mad/Angry Mean Yelling/Hitting Disgusted Out of Control

For support with behaviour you can contact our Pastoral Support worker Lynnette Sproule: [lsroule@rigbyhall.worcs.sch.uk](mailto:lsroule@rigbyhall.worcs.sch.uk). Or for further advice:

Tracey Smith

Sam Hayward

Shelley Hughes

Rebecca Walsh

Ben Homer

# SENCO



Hi I'm Tracey Smith, the Head teacher here, at Rigby Hall. I oversee all the children's EHCP's and ensure that they receive the provision that they require.

I use my many years and varied experiences in Special Educational Needs to support the families, the children and the staff to ensure high quality education and care are the core values of the school.

If you need any support please email

[head@rigbyhall.worcs.sch.uk](mailto:head@rigbyhall.worcs.sch.uk)

Or call on

07935 223378

# Primary

Hi I'm Shelley Hughes and I am the Assistant Head for Primary and I lead Early Years and Key Stage 1.

I can help you with the early development of your child, such as toileting, listening, communicating and concentrating. We follow the Early Years Curriculum in Early Years and Key Stage 1, developing the building blocks of skills and knowledge for our youngest pupils. We record progress on Tapestry and this is shared with the home regularly so that families know how well their child is doing in school.

In Key Stage 2 our pupils consolidate their knowledge and skills and build on their learning.

Please go to the 'curriculum overview' on the website for further details.

If you need any advice or support please contact me on:

[shughes@rigbyhall.worcs.sch.uk](mailto:shughes@rigbyhall.worcs.sch.uk)

Or

07716 642824





# Outreach



Hi we are Shelley Hughes, Becky Walsh and Ben Homer and we offer outreach to other schools and run work shops for families.

We have run workshops on signing, toileting, on line safety, behaviour, communication to name a few.

If you need help contact us and we can look into running courses for your needs.

Please contact [office@rigbyhall.worcs.sch.uk](mailto:office@rigbyhall.worcs.sch.uk) for further information.