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10th June 2014

Dear Parents/Guardians

Rigby Hall School receives an annual allocation of 16 – 19 Bursary Funds from the Education Funding Agency to support young people aged between 16 – 19 years old who struggle with the cost of full time education or training.

The 16 – 19 Bursary has two elements – Guaranteed and Discretionary Awards

Guaranteed Bursary Award

To qualify for the guaranteed bursary payment of £1200 your child needs to be in one of the four vulnerable groups detailed below:

Young People in Care

Care Leavers

Young people in receipt of Income Support or in receipt of Universal Credit

Young people who are disabled and get both Employment and Support Allowance (ESA), and either Disability Living Allowance (DLA) or Personal Independence Payment (PIP) in their own name

Discretionary Bursary Award

The school will make individual discretionary bursary awards that best fit the needs and circumstances of our students.

To be eligible to receive a bursary students must:

Be over 16 and under 19 years of age on 31 August in the academic year in which they start their course.

Be on a means tested benefit or living with parents who are dependent on a means tested benefit (we will use free school meals in the first instance), in financial hardship or in the vulnerable group as defined by the Education Funding Agency above.

I enclose a copy of our Bursary Policy for your information and an application form should you wish to apply.

If you have any queries please do not hesitate to contact me at school.

Yours sincerely

T Kesterton
School Business Manager